

SBC/ET
September 2018

Dear Parent/Carer

Year 11: 2018-19

I am writing to explain how we will communicate with you and inform you of your son/daughter's progress during this crucial year.

Mock Examinations

You will receive a summary report on 23rd November 2018 giving the picture in the run-in to mock GCSE exams. The mocks take place in the fortnight beginning 3rd December 2018 with mock speaking tests commencing week beginning 26th November 2018 and they will be as close as possible to the real exams, bearing in mind that not all subject content will have been covered in some subjects. Mock results will be reported to you on 11th January 2019 with a Parents' Evening on Monday 14th January 2019 to discuss these exams and set objectives for the remaining time.

A full report will be issued on 15th March 2019 giving advice which can be acted upon during the Easter Holidays and in the short term afterwards before the actual exams begin in mid-May.

Support

I am conscious that while we all want the best for your child, the pressures of targets and expectations can cause anxiety and distress. I know that you will do all you can to keep a sense of balance for your son/daughter and we have various staff they could speak to if they wish to; Head of Year, Assistant Head of Year, Tutor, School Counsellor, Chaplain.

General Information

Other general information will be communicated to you through:-

- the weekly email to parents (Fridays) **(Please remember to update all email address and mobile phone number changes with the school office)**
- our half termly newsletter
- letters from Head of Year
- the school website

If you wish to contact the school about a particular concern please ring either that day or the day after and ask for the Head of Year. If they are not available they will get back to you as soon as reasonably possible. Please do not arrive at school without prior arrangement.

I am required by law to remind you that you should not take your child out of school for holidays during term-time. The vast majority of parents know and support this, yet I continue to receive some requests each year. Please plan your holidays for the thirteen weeks of the year outside of term-time and help your child to maintain the very high level of attendance necessary for them to reach their full potential at school.

Thank you in advance for your support and best wishes to your son/daughter for the important year ahead.

Yours sincerely



S. B. Campbell
Head Teacher