

SBC/ET
September 2018

Dear Parent/Carer

Year 10: 2018-19

I am writing to explain the ways in which we will communicate with you and inform you of your son/daughter's progress during this very important year. As you know, your son/daughter is beginning two year courses at GCSE or level 2 which will be assessed through exams in Year 11. These exams will test learning from throughout the two years and it is therefore vital that the pupils adopt the right approach from the start.

Summary Reports & Examinations

You will receive a first summary report on 16th November 2018 followed by a Parents' Evening on Monday 26th November 2018. The purpose of this early Parents' Evening is to discuss how your son/daughter is adapting to GCSE work and to address any concerns at an early stage.

Subsequently you will receive summary reports on 25th January 2019 and just before Easter on 29th March 2019. Year 10 exams will be in the fortnight beginning 10th June 2019 and you will receive a written report in July.

While the progress grades are clearly important as the pupils move through Year 10 it is just as important that they meet our expectations and gain high Behaviour for Learning grades. If all is well with attitude, organisation and work-rate then the GCSE grades tend to take care of themselves.

You will receive information about our progress grade system with the first summary reports.

General Information

Other general information will be communicated to you through:-

- the weekly email to parents (Fridays) (**Please remember to update all email address and mobile phone number changes with the school office**)
- our half termly newsletter
- letters from Head of Year
- the school website

If you wish to contact the school about a particular concern please ring either that day or the day after and ask for the Head of Year. If they are not available they will get back to you as soon as reasonably possible. Please do not arrive at school without prior arrangement.

I am required by law to remind you that you should not take your child out of school for holidays during term-time. The vast majority of parents know and support this, yet I continue to receive some requests each year. Please plan your holidays for the thirteen weeks of the year outside of term-time and help your child to maintain the very high level of attendance necessary for them to reach their full potential at school.

Thank you in advance for your support and best wishes to your son/daughter for the important year ahead.

Yours sincerely



S. B. Campbell, Head Teacher